TRUSTEE - HONORARY TREASURER

RECRUITMENT PACK

Dovenby Hall
Cockermouth, CA13 0PN

CUMBRIA COMMUNITY FOUNDATION

www.cumbriafoundation.org

BECOME OUR NEXT HONORARY TREASURER

Help Shape a Stronger Cumbria

Cumbria Community Foundation (CCF) is proud to support hundreds of brilliant community groups, charities and individuals across the county each year. Our grants help tackle poverty, improve health and wellbeing, nurture community spirit and respond to the climate emergency.

But we can't do it alone – and that's where you come in. As a registered charity, we are governed by a board of trustees. We need committed, community-minded people from all walks of life to join our board.

We're seeking an Honorary Treasurer to offer financial guidance to the board and support the Foundation's strategic aims. If finance isn't your thing, don't worry - we'll be recruiting for more trustees later in the year.

Share your expertise

Each year, CCF distributes millions of pounds in grant funding on behalf of our donors and fundholders. Trustees are responsible for setting the strategic direction of the Foundation, overseeing delivery of plans and supporting the senior leadership team.

The board meets a minimum of four times a year with most trustees also serving on sub committees. The Honorary Treasurer will be expected to serve on the Finance and Management Committee which meets four times a year and also, if they're interested, the Investment Committee, which normally meets twice a year.

We also hope our trustees will want to attend our supporter and member events, represent CCF at external events, and be an advocate for the work we do.

> *It's probably one of the best jobs I've ever done. The breadth of work that this community foundation does, the number of different donors that it supports and the number of different groups it supports is phenomenal.*
>
> Kevin Walsh, **Vice Chair of Trustees, Cumbria Community Foundation**

ABOUT CUMBRIA COMMUNITY FOUNDATION

Cumbria is a county of contrast. While many enjoy its beauty and strong sense of community, others face deep and persistent challenges – from poverty and youth unemployment to poor mental health, rural isolation, and health inequalities. These issues often go unseen, but they are real and urgent.

At Cumbria Community Foundation, we exist to tackle these challenges head on. We're an independent charity connecting people who care with causes that matter. Through the power of philanthropy, we help communities thrive by making life-changing grants to those working on the ground.

Improving lives and strengthening communities

Our mission is simple: to improve lives and strengthen communities across Cumbria. We want everyone here to have the chance to lead a safe, healthy, and fulfilled life – no matter where they live or the challenges they face.

Since 1999, we've distributed more than £70 million in grants, supporting over 4,000 community groups and 8,000 individuals. We currently manage more than 100 grant making funds and distribute around £6 million each year. Backed by more than £30 million in endowed assets, we are trusted by our donors to ensure funds are used where they are needed most – reaching grassroots projects that make a real difference.

Our strength lies in our local knowledge and strong partnerships. We work alongside funders, charities, community leaders, and people who live and work in the county to understand local needs and create solutions together that build a fairer, more resilient Cumbria.

WHO WE'RE LOOKING FOR

Our Honorary Treasurer will stand down in 2027 so we're looking for someone willing to shadow her initially, then step up into that vital role. You'll be a qualified accountant or senior finance professional, who will be confident advising and guiding the board on all aspects of CCF's financial management and reporting.

We're keen to hear from people with an understanding of the issues in our **Grant Strategy and Priorities 2024–2028**, including:

- Reducing poverty and supporting people with financial hardship
- Helping people reach their potential through education, skills or employment
- Improving health, including mental health and wellbeing
- Tackling social inequality in all its forms
- Nurturing strong communities, especially in rural or isolated areas
- Acting on climate change and promoting sustainability

We'd love to hear from you if you:

- Are a qualified accountant with a sound grasp of charity accounting and governance, and dealing with investments
- Have a passion for community and understand some of the issues facing people in Cumbria
- Have experience of areas including governance, operations, philanthropy and stakeholder engagement
- Will use your own expertise to provide effective oversight, guidance and support to help us achieve our strategic objectives
- Have the time and commitment to attend board and sub-committee meetings, reading papers in advance
- Respect confidentiality and will follow our Code of Conduct
- Work collaboratively and are open to different viewpoints
- Champion our values of equity, fairness and community-led change

We believe that great decisions come from diverse voices. To bring a broader range of experiences to our team, we'd particularly encourage applications from candidates who are LGBTQ+, black or brown.

Out-of-pocket expenses:

This post is a volunteer role so is not a paid position, but out-of-pocket expenses such as travel can be claimed.

HOW TO APPLY

If you're interested in becoming a CCF trustee, we'd be delighted to chat with you. Please get in touch for an informal conversation with our Chief Executive, Andy Beeforth. There's no obligation, and he'll be happy to answer any questions.

📧 Email: andy@cumbriafoundation.org
📞 Call: 01900 820822
🌐 Visit: www.cumbriafoundation.org/about/vacancies/

Then if you wish to apply, please email an expression of interest and your CV to Andy by Thursday 30 April 2026.

SELECTION PROCESS

Shortlisted candidates will be invited for interview at our offices at Dovenby.

INDUCTION

If appointed, you'll have induction meetings arranged by the CCF team, which will cover all appropriate policies and procedures.

We're looking at how to ensure that our board fully represents the people of Cumbria and that will include people from different social economic backgrounds, different ethnic backgrounds and different professional backgrounds so not just the traditional people who would sit on boards.

We want someone who is willing to challenge the way things are done, bring new thinking, perhaps be a bit radical and innovative in how we bring income in, how we distribute it, how we work with people on the ground.

It's been a great opportunity for me to develop my networks across Cumbria and beyond. It's a wonderful team, everyone's friendly and supportive and it's a real opportunity to make an impact on the lives of people in Cumbria.

Dr Suzanne Wilson, Cumbria Community Foundation trustee

OUR VALUES

Cumbria Community Foundation's values are embedded in all of our work