



CUMBRIA CULTURAL FUND ADVISORY PANEL

RECRUITMENT PACK

Dovenby Hall
Cockermouth
Cumbria, CA13 0PN



CUMBRIA
COMMUNITY FOUNDATION

www.cumbriafoundation.org



INTRODUCTION

The Cumbria Cultural Fund was established in 2005 by the late Mary Burkett, who was passionate about providing opportunities to people, and from a range of backgrounds, to develop skills and realise their ambition in the arts.

Cumbria Community Foundation is seeking new Advisory Panel Members who will oversee distribution of grants from the Fund and be ambassadors for the fund and its development. We would like to recruit a diverse panel that is representative of the Cumbrian arts and cultural sector/community and that represents a variety of backgrounds, perspectives and skills.

ABOUT THE CUMBRIA CULTURAL FUND

The Cumbria Cultural Fund was established to assist people “striving to reach the highest levels of achievement and excellence in their chosen field of the arts”.

Mary believed that everyone has the capacity to succeed in the arts if the right support is provided, along with individual commitment and determination. Her overall aim was to support people to achieve high standards and excellence, when possible, in their chosen field.

Although her focus was the visual arts, she had eclectic tastes and interests; therefore, the fund is open to applications covering a broad spectrum of existing and emerging arts and cultural activity and from people at differing stages in their journey.

Applications may be made from individuals living in Cumbria. While awards are generally for no more than £500 over any one year, there is no minimum or maximum award. Successful applications are likely to be to individuals forming a portfolio of financial support.

Since 2015, more than 40 people have received a share of £38,000.

GROWING THE CUMBRIA CULTURAL FUND

The Cumbria Cultural fund was created by Mary with her financial support and with donations from her wide network of friends. It is the ambition of the Foundation to grow the fund to support individual achievement in the arts and cultural activity with the significant direct and indirect benefits this offers.

The fund is open to donations which are then invested; to enable continuation of grant making to individuals from Cumbria who wish to pursue a career within the creative arts and/or culture.



ROLE DESCRIPTION

Title: Cumbria Cultural Fund Advisory Panel Member

Responsible to: Grants & Programmes Officer

Time Commitment: Meetings are normally approximately twice a year, and to review grant applications electronically when required. Panel Members are also encouraged to join project visits and events, which happen throughout the year

Expenses: This is a voluntary role. Any out of pocket expenses will be met

Location: Meetings are online. Our office is based at Dovenby Hall (1st floor), Dovenby, Cockermouth, CA13 0PN.

MAIN PURPOSE OF ROLE

You will be part of a specialist advisory panel, made up of up to five members, providing advice, guidance and expertise on grant applications to the Cumbria Cultural Fund. Supported by a Grants & Programmes Officer, the Advisory Panel will award grants from the Fund, which are ratified by the Cumbria Community Foundation's Grants Committee.



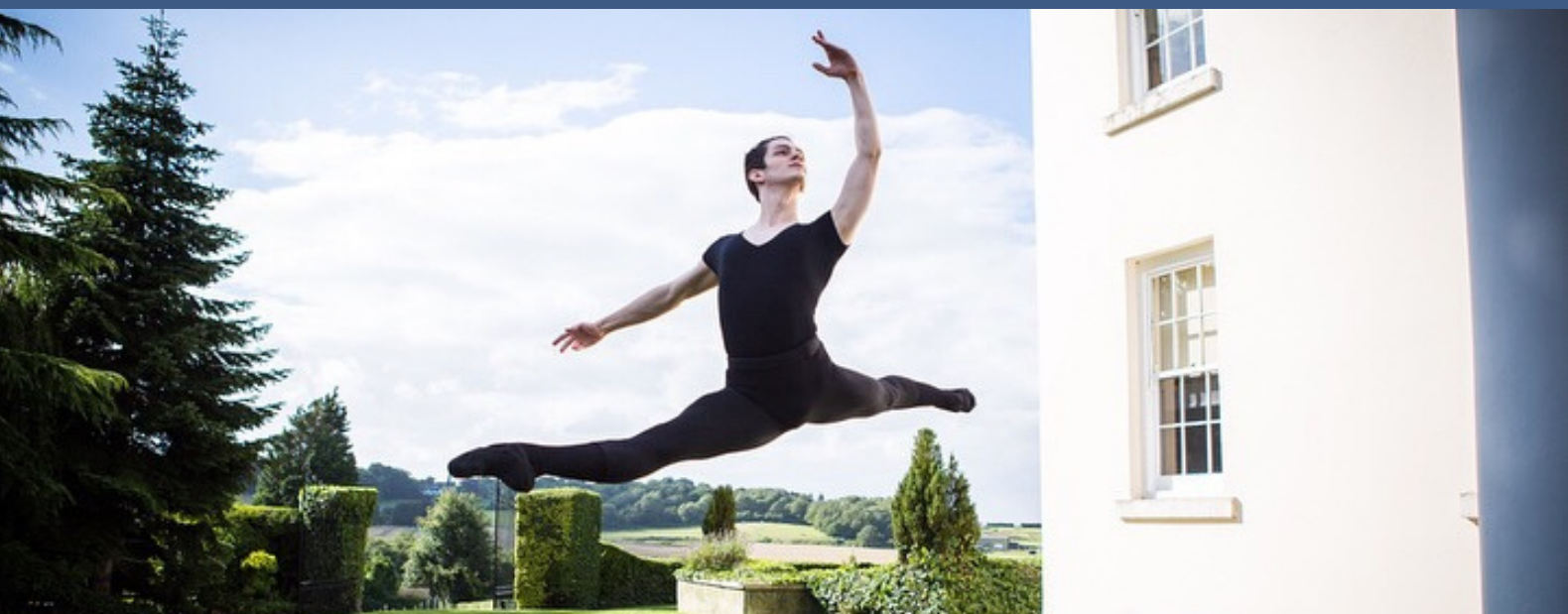
KEY RESPONSIBILITIES

You will:

- Share knowledge and provide advice as to the suitability of applications against the fund criteria ensuring Mary Burkett's original wishes for the fund are upheld.
- Critically review applications, recommending or rejecting applications and providing reasons as to why a decision is made.
- Promoting and advocating for Cumbria Community Foundation and the fund actively via your networks to encourage applications and donations and drive new visions and values forward.
- Act as an enthusiastic ambassador for Cumbria Community Foundation and the Cumbria Cultural Fund.
- To act as a listening post in order to provide any information which may be of assistance to Cumbria Community Foundation and the Cumbria Cultural Fund.

As an advisory panel member for the Cumbria Cultural Fund you will be passionate and knowledgeable about arts and culture. We welcome Expressions of Interest from anyone who believes that they can bring value to the Cumbria Cultural Fund, however, we are particularly interested in individuals with proven experience in:

- Visual/Fine Arts
- Performing Arts
- Music
- Literature, poetry and spoken word



PERSON SPECIFICATION

SKILLS & ABILITIES

Essential

- Applicants will have proven arts and culture experience and/or networks.
- A strong commitment to the purpose and priorities of the Foundation.
- A willingness to devote the necessary time and effort to duties as advisory panel member.
- Integrity.
- Impartial judgement.
- An ability to work effectively as a member of an advisory team.
- Honesty, integrity and high ethical standards.
- Strong analytical skills.

Desirable

- A personal involvement in philanthropy.
- Ability to identify commercial and developmental opportunities for the Fund.
- Stakeholder, funder and partner leverage.
- Financial and business acumen; to understand the business and financial challenges of the arts and cultural sector.
- Strategic vision.



ABOUT CUMBRIA COMMUNITY FOUNDATION



Living in Cumbria has some serious upsides. But it can also be tough. The beautiful landscapes can hide intense poverty and lack of opportunity. Cumbria has a strong history of community and people working together to face challenges. We exist to continue and build that community. Since 1999, we have been bringing people together. People who want to give their time, money and expertise to the place they call home. People who want to make our county stronger so that everyone can meet the challenges they face and achieve their potential.

- We are grant making experts with a deep understanding of Cumbria;
- We do our research so that we can ensure our grants go to where they are most needed; and
- We encourage philanthropy by giving individuals, businesses and organisations a range of options to maximise their charitable giving.

We are part of a national network of 47 Community Foundations across the UK matching people who want to give money locally with organisations and charities working to help local communities on the ground.

OUR VALUES

Staff and trustees agreed these values together, and we embed them in everything we do



We empower people through sharing knowledge and expertise



We work with integrity and transparency



We listen, learn, and respond



We are passionate about creating positive and sustained change in our communities



We reflect our communities' interests in all our work



We are ambitious, dynamic and effective



We embrace equity and diversity and treat everyone fairly



We are a good and rewarding place to work and volunteer

WE LOOK FORWARD TO HEARING FROM YOU

If you would like to be considered as a Cumbria Cultural Fund Advisory Panel Member, in the first instance, please send an Expression of Interest (EOI) to Andy Beeforth, CEO at andy@cumbriafoundation.org with a copy to lisa@cumbriafoundation.org by Friday 9th February 2024. Please put 'Cumbria Cultural Fund' in the subject line.

Your EOI should be a short statement that tells us a little bit about yourself and provides a brief outline of why you would like to join the panel, and the kind of skills and experience you can bring. As a guide, we would be looking for the statement to be around 1 page in length (or 500 words maximum).

We may not be able to take forward every Expression of Interest we receive, but we are committed to reviewing and replying to all received. Cumbria Community Foundation seeks to build diversity across its board, committee and panels and its staff team, and consideration is given to ways in which groups that are under-represented might be reached and encouraged to apply.

For an informal discussion about the role, contact Andy on [07740428947](tel:07740428947).

